

Resume of

Md. Mahedi Hasan FCA
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Personal Distinctions:

I am hard worker with good analytical, convincing & motivating power. I am a natural team player with good communication and interpersonal skill, also proactive and willing to take challenges. I can adapt to varied situations to achieve the desired targets within stipulated time frame.

Career Objective:

To become a dynamic, competent and successful in a challenging environment of the competitive corporate world with the diversified & multinational touch. To have a challenging career and responsible position where I can use my innovative power, devote all my efforts, efficiency and utilize my integrating knowledge & skills to build a career as well as add value to that corporate house.

Professional Qualification:

I am a Qualified Chartered Accountant bearing membership # 1664 effect from 14 August 2014 from the Institute of Chartered Accountants of Bangladesh (ICAB).

Present Status:

I am currently working as Director in Assurance & Advisory department of ACNABIN, chartered Accountants.

Work Experience

Job Title: Director, Assurance & Advisory (January 2019 – to date)
Company Name: ACNABIN, Chartered Accountants

Job Title: Associate Director, Assurance & Advisory (January 2018 – to December 2018)
Company Name: ACNABIN, Chartered Accountants

Job Title: Deputy Director, Assurance & Advisory (January 2016 – to December 2017)
Company Name: ACNABIN, Chartered Accountants

Job Title: Manager, Audit & Consultancy (August 2014 – December 2015)
Company Name: ACNABIN, Chartered Accountants

Job Title: Deputy Manager, Audit & Consultancy (March 2013 – July 2014)
Company Name: ACNABIN, Chartered Accountants

Job Title: Professional Trainee (February 2010 – February 2013)
Company Name: ACNABIN, Chartered Accountants

Work Experience in Aboard

I have auditing experience in Kampala, Uganda at the Africa Regional office of Partners in Population and Development (PPD), an intergovernmental organization for south-south cooperation, a permanent observer of United Nations

I have assurance experience in Cairo, Egypt at the Africa Regional office of WorldFish, an Nongovernmental organization for Eco Fish.

Chartered Accountant Articleship (professional trainee):

I have completed CA Articleship vide Registration # 19040/2011 starting 13 February 2010 under The Institute of Chartered Accountants of Bangladesh (ICAB) and the principal Mr. ABM Azizuddin, FCA with ACNABIN, Chartered Accountants (*an independent member of Baker Tilly International, UK*).

Professional Experience and Responsibilities:

During this period with ACNABIN, I have gathered experience on global best practiced auditing procedures of ICAEW (Institute of Chartered Accountants in England & Wales), management process preparation and documentation, providing consultancy and taxation services to various reputed national and multinational organizations. Some of my experiences are enumerated below:

Auditing Services:

1. To prepare and update audit related procedure i.e. organizational profile, audit program, strategy memorandum, risk analysis, internal control questionnaire (ICQ).
2. Planning the audit procedure based on the nature, timing, activities and financial involvement of the organization and the operational flow.
3. To identify the nature and extent of analytical procedure and select risk level.
4. To discuss with management and partners about the audit issues and observations.
5. To evaluate and examining of the adequacy of books of accounts and regulatory compliances.

Consultancy:

1. Preparing reports, financial analysis and budgetary control process for client.
2. Cooperation with the partner about significant issues.
3. Required improvement and implementation of various control systems.
4. Review administrative and operating procedures of manual, fixed assets, travel management, training, contracts and delegation of authorities for checking the compliance.
5. Conducting valuation of fixed assets.

Manual and Proposal:

1. Develop accounting manual for client.
2. Prepare Financial Statements (FS) for clients.
3. Ensure depth knowledge of the accounting and financial function for developing various manuals and preparation of FS for clients.
4. Prepare the budget in terms of time and cost and conduct variance analysis.

Review work:

1. Review audit reports prepared by different CA firms during the LGSP-UP audit process.
2. Review documents, agreements, MoA, AoA, organization chart of the organizations.
3. Assess the audit review risk.

Taxation and Payroll Services:

1. Prepare and review of the audited FS for compute total taxable income and taxes thereon and find the heads which are disallowed as per ITO, 1984.
2. Corporate Tax Planning and Advisory
3. Prepare & assist in implement of various payroll systems.
4. Advice and assist to complete the assessment timely to deducted tax at source and deposits to the treasury and interpret on various points relating to taxation and other relevant laws to take legal opportunity within timeframe for client and its employees (expatriate & local).
5. Prepare grounds of appeal, elaboration of grounds and related documents for filing first and second appeal.

Details of the assignments are mentioned in Annex. – A.

Academic Qualifications:

Year	Description
2004 – 2008	Awarded Bachelor of Business Administration (BBA) in Accounting & Information Systems from Faculty of Business Studies, University of Dhaka. CGPA 3.60/4.0
2002 – 2004	H.S.C. from Jessore Cantonment College, Jessore from Business Studies group. CGPA 4.90/5.0 (with 4 subject)
2000 – 2002	S.S.C. from Benapole High School, Benapole, Jessore from Business Studies group. CGPA 4.63/5.0 (without 4 subject)

Teaching Experience

My teaching experience has been extended and varied. I have taught different module [e.g. Accounting, Management Information, Financial Accounting, Financial Management, Corporate Tax Planning and Practices, Business Law of CA EXAMS (ICAB), FIA (ACCA) in both big and small classes, at private tuition houses.

Training, workshop and seminar:

1. Attended 6 month long Certificate Course on Information Systems Audit (IS Audit);
2. workshop on 'Cyber security; Understanding the digital risk and protecting the critical information systems (PCIS)'
3. Attended Long certificate on "Advanced IFRS" organized by ICAB Center for Professional Excellence (ICPE);
4. Attended on a seminar "Transfer Pricing in Bangladesh and practical aspects" organized by ICAB Center for Professional Excellence (ICPE);
5. Attended on a seminar "IFRS 16 and its practical issues" organized by ICAB Center for Professional Excellence (ICPE);
6. Workshop on "Business Communication & Advanced Business writing skills";
7. Attended on a seminar "New VAT Law " organized by ICAB Center for Professional Excellence (ICPE);
8. Facilitate Training on Financial Management capacity development of partner NGO's of Save the children international;
9. Workshop on "Emotional Intelligence"
10. Attended on a seminar 'Presentation of Financial Statements of Bank' organized by ACNABIN;
11. Attended on a training "Audit Quality & Imaging Issues of Accounting" organized by ACNABIN conducted by Ms. Dianne Azoor Hughes, Partner, Baker Tilly Pitchers Partners Australia;
12. Workshop on Information System Audit and training on Audit Manual at ACNABIN;
13. Also attend many in house training and workshop organized by ACNABIN & ICAB, which related with accounts, audits, finance, banking, MIS and taxation.

Computer Proficiency:

1. Draft & compose (MS word), Analytical assignment and report, Spreadsheet analysis (MS excel), Presentation (MS power point), dBase management (MS access) and basic programming in C.
2. Sound knowledge on Internet operation and using different Accounting Software.
3. Experience in working in ERP Environment and data migration processes into software system.

Language Proficiency:

Language	Listening	Reading	Writing	Speaking
Bengali	High	High	High	High
English	Medium	High	High	High
Hindi	High	Basic	Basic	Medium

Hobbies & Interest, leisure

Traveling, to develop interpersonal relationship, reading books and listening music, playing & watching sports, be in touch with the latest technological changes, surfing in the web.

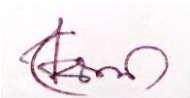
Personal details:

Father's name : Late Abdul Jalil
Mother's name : Khaleda Sultana
Permanent Address : "Khaleda Monzil" Korki, Jessore Sadar, Jessore
Date of Birth : 24 March 1986
Nationality : Bangladeshi
Sex : Male
Religion : Muslim
Marital status : Single
Blood Group : B (-ve)

References:

1. Mr. Rokonzaman, FCA
Partner, ACNABIN, Chartered Accountants
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2. Mr. ABM Azizuddin, FCA
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**Md. Mahedi Hasan, ACA**

Details of the assignments performed in ACNABIN (Major):

SI #	Name of the client	Period of assignment	Nature of organization	Nature of job
1	HeidelbergCement Bangladesh Limited	2011 2012 2013	Cement Manufacturing Company (A multinational Cement Company)	Statutory Audit & 3 rd party inventory audit
2	Banglalink Digital communications Limited	2013-17	Telecommunication	Audit
3	Orgenergostroy	2017	Atomic Energy	Business Advisory
4	Pepsico	2016-17	Manufacturing	Business Advisory
5	Lo'real Bangladesh	2017	Manufacturing	Business Advisory
6	Edotco Bangladesh Co. Ltd.	2018-2020	Telecom	Audit
7	CEAT AKKhan BD Limited	2017	Trader	Assurance
8	PPD ARO (Uganda)	2017	UN Observer	Assurance
9	WorldFish Eqypt	2019	NGO	Assurance
10	The World Bank	2016	International Organization	Assurance
11	Mercantile Bank limited	2014-15	Bank	Business Advisory
12	RAK Ceramics Ltd	2017 2018 2019	Manufacturing	Audit
13	Akij Group	2019	Conglomerate	Business Advisory
14	Petromax Refinery Limited	2015	Energy	Audit
15	Heidelberg Asia Pte. Limited	2015	Manufacturing	Business Advisory
16	Bank Asia Limited	2016/2017	Bank	Audit & Advisory
17	Shahjibazar Power Company Limited	2016-17	Energy	Audit
18	Ranks Petroleum Limited	2015	Energy	Business Advisory
19	Mutual Trust Bank Limited	2012	Bank	Business Advisory
20	The City Bank	2013	Bank	SOP Preparation
21	Paxar Bangladesh Limited	2014-2017	100% export oriented company of Garments Accessories	Audit
22	Huawei Technologies limited	2014-17	Technological Accessories	Consultancy
23	CEMEX Cement Bangladesh Limited	2012	Cement Manufacturing Company (A multinational Cement Company)	Service – Financial Analyst
24	GlaxoSmithKline Bangladesh Limited	2015-2017	FMCG	Audit
25	LGED, A project of World Bank	2016	Government Department	Consultancy
26	HEQEP, Ministry of Education, A project of World Bank	2016	Government Department	Consultancy
27	Rangs limited	2012-13 2013-14	Motor Vehicle Company	Audit
28	Rangs Workshop Limited	2012-13 2013-14	Servicing & Maintenance	Audit
29	Rancon Motors Limited	2012-13 2013-14	Motor Vehicle Companies	Audit
30	Robi Axiata Limited	2012 - 13	Telecommunication Company	Consultancy
31	Bata Shoe Company	2014	Shoe Company	Business

SI #	Name of the client	Period of assignment	Nature of organization	Nature of job
	Limited			Consultancy
32	Energypac Power Generation Limited	2013-2014	Power Generation	Audit
33	Meghna Energy Limited	2011 -12	Power Generation Company (A Concern of HeidelbergCement AG Group)	Statutory Audit
34	Mast Packaging & Paper Converting Limited	2011	Packaging Company	Fixed Assets Revaluation
35	Interstoff Apparels Limited	2009-10	Export Oriented Garments	Financial Services
36	Interstoff Apparels Limited	2009-10	Export Oriented Garments	Due Diligence Review of South East Textile Ltd.
37	BRAC	2009 2010 2011 2017 2018 2019	Society	Annual Audit (Joint Audit with Baker Tilly International Australia)
38	BRAC-Microfinance	2008-09 2009-10 2010-11	Micro Finance Institutions	Limited Scope Management Audit (Regulatory Required)
39	BRAC- GFATM (Round 5, 8, 6 & 9)	2008-09 2009-10 2010-11	NGO	Donor Funded Audit
40	BRAC Education Program	2010-11	NGO	Donor Audit
41	Manusher Jonno Foundation	2009	Funding Agent	Internal Audit
42	Partners in population and Development	2014	UN organization	Advisory
43	DFID – Shiree	2010	Funding Agent	Audit of CARE
44	WaterAid Bangladesh	2010	NGO	Annual Audit
45	Partners in population and Development	2014	UN organization	Advisory
46	Save the Children, USA	2010	NGO	Management Audit
47	ICDDR,B	2010	NGO	Grant Audit
48	Bangla link	2009	Telecommunication Company	Fixed Asset Management
49	Microcredit Regulatory Authority	2009 -10	Regulatory Body	Annual Audit
50	Heidelberg Cement Bangladesh Limited	2011 -12	Cement Manufacturing Company	Tax Consultancy
51	EEP-Shiree	2011 2012 2013 2014 2015	Funding Agent	Audit of PNGO's
52	BRAC WASH II	2013 2014	NGO	Project Audit
53	Welltech Test Centre	2014	Private company	Business Advisory
54	Australian High Commission	2017	Embassy	Consultancy