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## **Bani Brata Roy**

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### **Personal Statement**

To pursue a highly emerging career, seeking for a job in challenging and sound work environment where I can utilize my skills and knowledge efficiently for institutional growth.

### **Key Skills**

- An articulate, confident, enthusiastic and hardworking teacher who is able to communicate effectively with students from diverse backgrounds or varying degrees of ability.
- A committed and dedicated professional with proven abilities to teach, motivate and direct students to maximum performance by encouraging a positive and energetic environment.
- Possess extensive knowledge of contemporary teaching methods and have immense subject knowledge, enthusiasm and charisma, as well as genuine interests in educating others.

### **Professional Experiences**

#### **Part-time Faculty, French**

**The Language Center, Jahangirnagar University, Savar, Dhaka**

October 2015 to 2018

#### **Key Responsibilities**

- Teaching French as per the university curriculum which is applicable to the beginners.

- Planning and preparing effective teaching modules, class lectures and question papers for the exam.
- Prepare students who are from various departments and sessions to achieve a basic foundation in French including reading, writing, listening and speaking modules.

**Senior Teacher (Part-time), French**

**Bangladesh International Tutorial, Uttara & Gulshan, Dhaka**

August 2008 to August 2010

And February 2014 to Present

**Key Responsibilities:**

- Teaching French as per the school’s curriculum from class Standard Five to O level. Preparing students for external examinations, such as IGCSE and Cambridge O level.
- Planning and preparing effective teaching modules and lessons. Contributing to the formation and implementation of school and departmental improvement plans.
- Arranging regular assessments to monitor progress and set targets, and then responding accordingly to the results.
- Promoting creativity, innovation and the use of appropriate technologies to achieve excellence.

**Adjunct Faculty, French**

**Bangladesh University of Professional (BUP), Mirpur Cantonment, Dhaka**

02 January 2017 to Present

**Key Responsibilities:**

- Conducting French language classes as per the university curriculum which is applicable to the beginners.
- Planning and preparing effective teaching modules, class lectures and question papers for class tests and other important examinations.
- Prepare students who are from various departments and sessions to achieve a basic foundation in French including reading, writing, listening and speaking modules.

## **Short Term Consultant/ Temporary (STC/ STT)**

**The World Bank, Dhaka, Bangladesh**

March 10, 2016 to May 2016

### **Key Responsibilities**

- To facilitate language communication for an event of World Bank named ‘South-South knowledge exchange between Bangladesh and Sahel countries’ to help to learn how to address the challenge of reducing population growth.
- Before the exchange, review the key documents on the study visit to prepare for translation of the technical content, as needed, and be available to join a briefing meeting on the study visit agenda.
- To provide translation and interpretation (English/French/Bengali) support to this high-level study visit to Bangladesh.
- To provide consecutive interpretation services (English/French/Bengali) to the study visit activities. This will include interpretation during site visits, meetings, group discussions, formal presentations, and other agenda activities.

## **Interpreter/ Translator**

**United Nations Organization Stabilization Mission in the D R Congo (MONUSCO)**

10 October 2010 to 16 November 2013

### **Key Responsibilities**

- Translating official documents and letters from French to English/Bengali and vice-versa.
- Maintaining liaison for various official purposes with local and international NGOs, UN agencies and local government and humanitarian organizations.
- Doing other administrative works as a liaison officer with an equivalent rank of Captain of Bangladesh Army.
- Interpreting in conferences, preparing speech in French for the commanders, monitoring local radio and going through the newspaper to collect information.
- Teaching French language to the contingents’ members prior to and during the mission service.

## **French Language Instructor**

### **Bangladesh Army**

From June to July, 2010

#### **Key Responsibilities**

- Teaching French language to the officers and soldiers of Bangladesh Army who were going to be deployed in mission service somewhere in African francophone countries.

#### **Education**

- **M Ed** in Language Education (Thesis), Session: 2016-2017, CGPA 3.63/4, Institute of Education and Research (IER), University of Dhaka
- **M A** in Bengali Language and Literature, 2004, CGPA 3.08/4, University of Chittagong
- **B A (Honors)** in Bengali Language and Literature, 2003 CGPA 3.53/4 (3<sup>rd</sup> position), University of Chittagong
- **HSC** (Humanities group) 1998, Second Division, (56% marks), Chittagong Board
- **SSC** (Social Science group) 1995, First Division (66% marks), Comilla Board

#### **Other Courses**

- Obtained Certificate, **CEFP A2**, **DELF B1** and **B2**, awarded by Alliance Française Paris and French Education Ministry in 2006, 2008 and 2009 respectively
- Obtained **French Language Diploma**, Institute of Modern Language, University of Dhaka 2010
- Completed **Basic Swahili Language Course ( A1)**, MONUSCO HQ, Bunia, DR Congo 2013
- Obtained **Chinese Language Proficiency Test Certificate (HSK level 2)**, 2014
- Completed **Spanish Junior Certificate Course (DELE A1)**, Inditex Chair, Institute of Modern Language, University of Dhaka, 2015

## Language Skill

- **English and French**– Well versed in both written and spoken
- **Chinese, Swahili and Spanish**– Have basic communication skill
- **Bengali** – Mother tongue

## **Training Attended**

- **Certificate workshop on Disaster Management and Environmental Safety**, Organized by Dhaka University Environment Society, 2014
- **24<sup>th</sup> advanced training course on research techniques in social sciences 2014**, Organized by Bureau of Economic Research, University of Dhaka
- Participated in a two-week ‘**Basic Crowd Control Training Course**’ organized by UNPOL trainers, Bunia Sector, MONUSCO, DR Congo, February 2013
- Participated in a **Training for Chinese Language Teacher** arranged by the College of International Students, Yunan University, Kunming, China, June 2010

## **Computer Literacy**

MS Word, MS Excel, Power Point, Adobe Illustrator, etc.

## **Thesis**

- The Influence of Digital Media in acquisition of first language of Bengali Spoken Bangladeshi Children: A Study. (M Ed Thesis from Dept. of Language Education, IER, University of Dhaka, 2019)

## **Editing**

- Assistant Editor of *The Journey through Congo with MONUSCO*, A Yearly English Magazine published by Bangladesh Battalion 1/13, DR Congo, 2013
- Editor of *Poroshpor*, A Bengali Literary Magazine, 2008

## Personal Information

Father's name: Brazalal Roy

Mother's name: Mohamaya Roy

Permanent address: Vill: Kachiapar, P/O: Tukurmunsher Bazar

Thana: Sandwip, District: Chittagong- 4300

Nationality: Bangladeshi by birth

National ID No: 1595509173687

Religion: Sanatan (Hindu)

Date of birth: 31 December 1979

Marital status: Married

## References

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### Signature and Date



02 July 2020