



Curriculum Vitae of Nafiza Islam

Cell: +8801912-027635, Email: nafiza.urmila@gmail.com
Postal Address: 422/B Malibagh Chowdhurypara, Dhaka-1219

Career Intent

To build a long-term career as a teaching mentor with opportunities for career growth and to keep up with the cutting edge of the teaching technologies contributing to an educational institution where I can use my strong educational knowledge, learning and skills for developing apprentices.

Scholastic Records

Masters of Business Administration, Major in Strategic & International Management, Department of Management Studies, Faculty of Business Studies, University of Dhaka, CGPA: 3.71, 2008

DISSERTATION: Corporate Strategy of Sanofi Aventis Ltd.

Bachelor of Business Administration, Major in Management Studies, Department of Management Studies, Faculty of Business Studies, University of Dhaka, CGPA: 3.75, 2007

DISSERTATION: Human Resource Management Practices in Sanofi Aventis Ltd.

H.S.C, Business Studies Group, Viqarunnisa Noon College, Dhaka. 1st Division, 2001

S.S.C, Business Studies Group, Maghbazar Girls' High School, Dhaka. 1st* Division, 1999

Teaching Experience

1. Assistant Professor, Department of Management Studies, Faculty of Business Studies
Jahangirnagar University August 2014 - Present

Job Role & Responsibilities

- Anticipating need of altering the educational process with regards to change in the business and education environment.
- To develop and apply innovative teaching approaches and materials to enable learning and enthuse students
- To undertake the full range of responsibilities in relation to supervision, marking and examining to ensure that students progress is being monitored and reported in line with the University's procedures
- Executing research and organize presentations and publications.
- To develop innovative research proposals and lead funding bids which develop and sustain research support in the specialist area

2. Assistant Professor, Department of Business Administration
Stamford University Bangladesh January 2009 - July 2014

Early Career

1. Sanofi Aventis Ltd. Intern in Human Resource Department, April to July, 2007
2. TTT, Assistant Training Coordinator, December, 2003

Area of Interest

TQM, strategic Planning, comparative management, knowledge management, conflict management.

Courses Taught Undergraduate & Post Graduate

International Management, Industrial Relations, Entrepreneurship Development, Principles of Management, Organizational Behavior, Environmental Management, Management Thought, Corporate Governance, TQM, Career Planning & Development, Contemporary HRM Practices: Bangladesh & Global Perspective.

Research Experience (Publications in Referred Journals)

- ✓ Conflict Management Technique in Private Commercial Banks of Bangladesh: An Application of Thomas-Kilmann Conflict Handling Model, Vol.9, No.29, 2017, ISSN 2222-1905 (Paper) ISSN 2222-2839 (Online) European Journal of Business and Management.
- ✓ The Implication of Collective Bargaining for Resolving Labor Unrest in RMG Sector; An Empirical Study on Bangladesh Perspective, Volume 4, June 2016, Journal of Marketing, Jahangirnagar University, ISSN 2308-6238
- ✓ Women Empowerment in Dhaka City, Bangladesh: Focusing on Beauty salon with its Challenges & Opportunities, Volume 4, No. 1, June 2014, Journal of Business Studies, Jahangirnagar University, ISSN: 2227-3484
- ✓ Factors Influencing Quality of Work Life of Employees: Evidence from Commercial Banks, Volume 6, Issue 1, 2014, Journal of Business Studies, Stamford University Bangladesh, ISSN: 1817-1680
- ✓ Leadership Approaches and its Impact on Follower Development and Performance, Volume 2, N 3/2013 (5th Issue) of Asian Business Review (ABR). ISSN 2304-2613
- ✓ Role of Human Resource Department on Employees' Job Attitude: The Views of Banking Sector in Bangladesh, Vol-5 Issue 1, June 2012, Journal of Business Studies, Stamford University Bangladesh, ISSN 1817-1680

Ongoing writing:

- ✓ Career Development Challenges & Priorities: A Study on Female Employees of Private Commercial Banks in Bangladesh.

Skill

Technical: Microsoft Office, Database application with MS Access, SPSS, PLS.

Language: Adept in written and spoken English as well as Bengali

Others: Motivator, Good listening and speaking skills, Good Explanation skills, interaction skill, Disciplined, Advance with technology, In- depth knowledge of the subjects, Problem solving skill.

Honors & Activities

- ✓ Bizlink Business Idea Competition 2005, Organized by AIUB & Banglalink (7th position)
- ✓ Management Week Business Plan Competition 2006, Organized by Department of Management Studies, University of Dhaka (Champion)
- ✓ Ex-Business Competition Secretary, Management Club, Department of Management Studies, University of Dhaka.

Professional Development	Area Focused on	Organization
	<p>Database Application Ms Access, Visual Basic</p> <p>Project Management Project Definition, Planning, Implementing, Evaluation, Gantt Chart, Analysis.</p> <p>Effective Communication Communication Tool, Techniques, Report Writing, CV Writing.</p> <p>Human Resource Development History, Modern HR, Job Analysis, Motivation, Conflict Management and Career Development.</p> <p>Hardware Maintenance and Troubleshooting Assembling of computer hardware and installations of operating systems and troubleshooting different problems and maintenance of computers.</p> <p>News Presentation</p>	<p>Democracy Watch Baily Road, Dhaka.</p> <p>Community Awareness Foundation Dhanmondi – 1, Dhaka</p> <p>Do</p> <p>Dhaka Chamber of Commerce & Industry Motijheel, Dhaka.</p> <p>Bangladesh Skill Development Institution Dhanmondi – 12, Dhaka.</p> <p>Jobs A 1. com Panthapath.</p>

References

1	<p>Dr. Mohammad Thoufiqul Islam Professor Department of Management Faculty of Business Studies University of Dhaka Contact no. 88- 01713130808 E-mail:thoufiq@du.ac.bd</p>	2	<p>Dewan Niamul Karim Assistant Professor Department of Management Studies Faculty of Business Studies Jahangirnagar University Contact no. 880-01552337187 E-mail:niamul_111@yahoo.com</p>
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Personal and professional references gladly furnished upon request.

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Nafiza Islam
Assistant Professor
Department of Management Studies
Faculty of Business Studies
Jahangirnagar University
Savar, Dhaka.